

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER		PAGE 1 OF	
2. CONTRACT NO. GS-35F-0320W	3. AWARD/EFFECTIVE DATE 03/15/2010	4. ORDER NUMBER	5. SOLICITATION NUMBER FCIS-JB-980001-B -- REFRESH #22
		6. SOLICITATION ISSUE DATE Ref: 6/7/2008	

7. FOR SOLICITATION INFORMATION CALL:	a. NAME Tonya Ford	b. TELEPHONE NUMBER (No collect calls) (703) 605-2753	8. OFFER DUE DATE/ LOCAL TIME NONE
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9. ISSUED BY IT ACQUISITION CENTER 2200 CRYSTAL DR., CP 4 ARLINGTON, VA 22209	CODE	10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> EMERGING SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: SIZE STANDARD: See Sol Part I
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11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS	13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>	13b. RATING	14. METHOD OF SOLICITATION <input type="checkbox"/> RFQ <input type="checkbox"/> IFB <input checked="" type="checkbox"/> RFP
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15. DELIVER TO Ordering Agency	CODE	16. ADMINISTERED BY See Block 9.	CODE
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17a. CONTRACTOR/OFFEROR System Planning Corporation 3601 Wilson Blvd Arlington, VA 22201 TELEPHONE NO. (703) 351-8200	CODE 06-201-9765	FACILITY CODE 9G490	18a. PAYMENT WILL BE MADE BY Ordering Agency.	CODE
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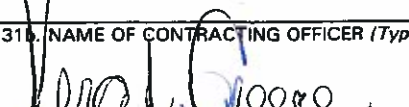
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER	18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM
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19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	See Part I. of the Solicitation				
(Use Reverse and/or Attach Additional Sheets as Necessary)					

25. ACCOUNTING AND APPROPRIATION DATA	26. TOTAL AWARD AMOUNT (For Govt. Use Only)
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<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA	<input type="checkbox"/> ARE	<input type="checkbox"/> ARE NOT ATTACHED
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA	<input type="checkbox"/> ARE	<input type="checkbox"/> ARE NOT ATTACHED

<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED	<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:
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30a. SIGNATURE OF OFFEROR/CONTRACTOR 	31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) VERA L. GREENE, CONTRACTING OFFICER
30b. NAME AND TITLE OF SIGNER (Type or print) Keith Wheelles, Corporate VP	31b. NAME OF CONTRACTING OFFICER (Type or print) 
30c. DATE SIGNED 3/17/09	31c. DATE SIGNED 03/15/2010

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE 32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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38. S/R ACCOUNT NO.	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT (<i>Location</i>)	
		42c. DATE REC'D (<i>YY/MM/DD</i>)	42d. TOTAL CONTAINERS

**SF 1449
SYSTEM PLANNING CORPORATION
GS-35F-0320W**

THIS CONTRACT INCLUDES THE FOLLOWING:

STANDARD FORM 1449 SIGNED BY MR. KEITH WHEELER, CORPORATE VICE PRESIDENT, SYSTEM PLANNING CORPORATION ON AUGUST 7, 2009.

CONTRACTOR'S FINAL PROPOSAL REVISION DATED MARCH 9, 2010 IS HEREBY INCORPORATED AND MADE A MATERIAL PART OF THIS AWARD.

THE SYSTEM PLANNING CORPORATION APPROVED SMALL BUSINESS SUBCONTRACTING PLAN FOR THE PERIOD ENDING MAY 2013 IS HEREBY INCORPORATED AND MADE A MATERIAL PART OF THIS CONTRACT.

AMENDMENTS TWENTY-THREE, TWENTY- FOUR, AND TWENTY- FIVE ARE HEREBY INCORPORATED AND MADE A MATERIAL PART OF THIS CONTRACT.

CONTRACTORS APPLICABLE IT SCHEDULE PRICE LIST.

THE PERIOD OF PERFORMANCE OF THIS CONTRACT IS MARCH 15, 2010 THRU MARCH 14, 2015.

SYSTEM PLANNING CORPORATION HEREBY AGREES THAT THE BASIS OF NEGOTIATION AND AWARD IS THE US DEPARTMENT OF INTERIOR NATIONAL BUSINESS CENTER.

SIN(S) AWARDED

**132-51 IT PROFESSIONAL SERVICES
 STLOC/RC**

LABOR CATEGORY	AWARDED RATE
SUBJECT MATTER EXPERT II	\$235.55
SUBJECT MATTER EXPERT I	\$178.24
S. PROGRAM ANALYST	\$156.13
ADMINISTRATIVE SUPPORT	\$ 74.15

QUANTITY DISCOUNTS NONE

PROMPT PAYMENT: NET 30

**SF 1449
SYSTEM PLANNING CORPORATION
GS-35F-0320W**

DELIVERY 30 DAYS AFTER RECEIPT OF ORDER

GEOGRAPHICAL SCOPE: 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA

PRICE REDUCTIONS:

THE PRICE REDUCTION CLAUSE, GSAR 552.238-75(D)(2) STATES IN PART, "THERE SHALL BE NO PRICE REDUCTION FOR SALES TO FEDERAL AGENCIES" THIS MEANS THAT SINCE THE MOST FAVORED CUSTOMER IS A FEDERAL AGENCY, A PRICE REDUCTION FOR THE MOST FAVORED CUSTOMER WILL NOT RESULT IN A PRICE REDUCTION FOR OTHER CUSTOMERS. IN THIS CASE, THE PRICE REDUCTIONS CLAUSE WOULD NOT APPLY TO THE CONTRACT, UNLESS THE MOST FAVORED CUSTOMER CHANGES DURING THE CONTRACT PERFORMANCE. IF THIS OCCURS, THE CONTRACT WILL NEED TO BE MODIFIED TO INDICATE THERE IS A NEW MOST FAVORED CUSTOMER AND TO LIST THE NEW MOST FAVORED CUSTOMER.

ECONOMIC PRICE ADJUSTMENT:

THE GOVERNMENT AND SYSTEM PLANNING HAS AGREED TO AN OUT-YEAR PRICE ESCALATOR OF 2% PER YEAR. THEREFORE CONTRACT CLAUSE I-FSS-969 IS NOT APPLICABLE TO RESULTANT CONTRACT AWARD.

CREDIT CARD: ACCEPTED – NO ADDITIONAL DISCOUNT

MINIMUM ORDER: \$100

MAXIMUM ORDER: \$500,000

GUARANTEE/WARRANTY

PRSONNEL PROVIDED UNDER THIS CONTRACT SHALL HAVE THE EXPERIENCE, EDUCATION, AND EXPERTISE AS OUTLINED IN THE GSA AUTHORIZED IT SCHEDULE PRICE LIST. ALL PERSONNEL ARE ON STAFF AND EMPLOYED BY SYSTEM PLANNING CORPORATION.

**SF 1449
SYSTEM PLANNING CORPORATION
GS-35F-0320W**

TRAVEL

ANY CONTRACTOR TRAVEL REQUIRED IN THE PERFORMANCE OF SERVICES MUST COMPLY WITH THE FEDERAL TRAVEL REGULATION OR JOINT TRAVEL REGULATION, AS APPLICABLE IN EFFECT ON THE DATE(S) THE TRAVEL IS PERFORMED. ESTABLISHED FEDERAL GOVERNMENT PER DIEM RATES WILL APPLY TO ALL CONTRACTOR TRAVEL. CONTRACTORS CANNOT USE GSA CITY PAIR CONTRACTS. THE CONTRACTOR SHALL NOT ADD THE 0.75% INDUSTRIAL FUNDING FEE ONTO THE TRAVEL COSTS.

INDUSTRIAL FUNDING FEE

INDUSTRIAL FUNDING FEE (FEE) SHALL BE PAID IN ACCORDANCE WITH THE INDUSTRIAL FUNDING FEE AND SALES REPORTING CLAUSE. IFF SHALL BE ADDED TO FINAL PRICES.

TRADE AGREEMENTS ACT

THE PRODUCTS/SERVICES OFFERED BY SYSTEM PLANNING CORPORATION ARE IT PROFESSIONAL SERVICES AND ARE THEREFORE TRADE AGREEMENT ACT COMPLIANT IN ACCORDANCE WITH FAR 52.225-5.



SYSTEM PLANNING CORPORATION

More Than 40 Years of Excellence

March 9, 2010

10-KW-004

General Services Administration
Vera L. Greene, Contracting Officer
FAS/Office of Integrated Technology Services Office of Acquisition Operations IT
Schedule Contract Operations Division 1 Branch 1B - QTAGB

Dear Ms. Greene:

This is *System Planning Corporation's* Final Proposal Revision (FPR) with respect to my offer under the General Services Administration's Federal Supply Service Multiple Award Schedule, Solicitation No. FCIS-JB-980001B, covering General Purpose Commercial Information Technology Equipment, Software, and Services. *System Planning Corporation* has fully read all of the provisions of the solicitation and agrees to abide by the terms and conditions of Solicitation Number FCIS-JB-980001B.

BASIS OF NEGOTIATION AND AWARD

Commercial Price List: SPC does not publish a commercial price list for the covered services.

THE PRICE REDUCTION CLAUSE, GSAR 552.238-75(D)(2) STATES IN PART, "THERE SHALL BE NO PRICE REDUCTION FOR SALES TO FEDERAL AGENCIES" THIS MEANS THAT SINCE THE MOST FAVORED CUSTOMER IS A FEDERAL AGENCY, A PRICE REDUCTION FOR THE MOST FAVORED CUSTOMER WILL NOT RESULT IN A PRICE REDUCTION FOR OTHER CUSTOMERS. IN THIS CASE, THE PRICE REDUCTIONS CLAUSE WOULD NOT APPLY TO THE CONTRACT, UNLESS THE MOST FAVORED CUSTOMER CHANGES DURING THE CONTRACT PERFORMANCE. IF THIS OCCURS, THE CONTRACT WILL NEED TO BE MODIFIED TO INDICATE THERE IS A NEW MOST FAVORED CUSTOMER AND TO LIST THE NEW MOST FAVORED CUSTOMER.

System Planning Corporation hereby agrees that the basis for negotiation and award for the offer is predicated on the following category or class of customer(s):

- *(DARPA) US Department of Interior/National Business Center*

System Planning Corporation states that all commercial business practices have been fully disclosed and are current, accurate and complete as of the conclusion of negotiation.

- *System Planning Corporation* certifies that they are a Small Business.
- *System Planning Corporation* have acknowledged the requirement, as set forth in Clause I-FSS-597 entitled, "GSA Advantage!" by signature of the Standard Form 1449.

- **System Planning Corporation** is active in the Central Contractor Registration (CCR) and, which is valid until 3/12/10
- **System Planning Corporation** is registered in the Online Representations and Certifications Application (ORCA) system and shall ensure that it kept current, accurate and complete.
- TIN: 540882801
- DUNS Number: 062019765
- Services offered are Professional Services and are therefore in accordance with the Trade Agreements Act.
- No exceptions have been taken by **System Planning Corporation**.
- **System Planning Corporation** has elected not to offer the Cooperative Purchasing Special Item Numbers.

PROPOSAL TO THE GOVERNMENT:

SIN(s): 132-51

Basic Discount(s): 0%

Quantity Discount(s): None

Other Concessions: None

Industrial Funding Fee (IFF): 0.75%

Minimum Order: \$100.00

Maximum Order (As Designated in Solicitation, List Per SIN): \$10,000,000

Prompt Payment: None

Guarantee/Warranty: Personnel provided under this contract shall have the experience, education and expertise as outlined in the GSA Authorized IT Schedule Price List. All personnel are on staff and employed by **System Planning Corporation**.

Delivery Time: As specified in individual orders

F.O.B. Point: F.O.B. for all items offered to the Federal Government is **Destination**.

Geographical Scope (48 Contiguous States, etc.): 48 contiguous states

Inside Delivery: yes

Expedited Delivery: as specified in individual orders

Credit Card: Accepted

If proposing out year pricing for labor rates, provide pricing for base period of 5 years and indicate agreed upon escalation factor (2%).

TRAVEL: Any Contractor travel required in the performance of services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. The Contractor shall not add the 0.75% Industrial Funding Fee onto the travel costs.

SERVICE CONTRACT ACT, AS AMENDED - Applicable to Professional Services.

All primary categories offered by *System Planning Corporation* are exempt from the Service Contract Act of 1965, as amended. Any categories that fall under the Service Contract Act of 1965, as amended, must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

System Planning Corporation shall include in its pricelist the following note:

"Note: All non-professional labor categories must be incidental to and used solely to support hardware, software, and/or professional services and cannot be purchased separately."

MARKETING/CONTRACT ADMINISTRATOR/INDUSTRIAL FUNDING FEE:

Marketing: Keith Wheelles, *Vice President, Program Development, 3601 Wilson Boulevard, Arlington, VA 22201, phone: 703-351-8783, fax: 703-351-8710 and email: kwheelles@sysplan.com*

Contract Administration: Keith Wheelles, *Vice President, Program Development, 3601 Wilson Boulevard, Arlington, VA 22201, phone: 703-351-8783, fax: 703-351-8710 and email: kwheelles@sysplan.com*

Industrial Funding Fee: Heather Scutt, *Business Manager, 3601 Wilson Boulevard, Arlington, VA 22201, phone: 703-351-8368, fax: 703-351-8700 and email: hscutt@sysplan.com*

CLOSURE

System Planning Corporation certifies that the discounts, pricing and/or rates given to the Government are either equal to and/or greater than what is granted to any commercial and/or Government customer.

System Planning Corporation represents that all data submitted is accurate, current, and complete representations as of March 4, 2010 *System Planning Corporation* understands that 0.75% of labor-hour sales under the contract constitutes the Industrial Funding Fee, which must be set aside for the remittance to GSA on a quarterly basis.

This is *System Planning Corporation's* Final Proposal Revision.



Keith Wheelles

Vice President, Finance and Contracts

3/8/10

Accepted Labor Categories and Final Hourly Rates (without IFF)

Labor Category	Base Period (First Year after Award)
	Hourly Rate
Subject Matter Expert 2	\$235.55
Subject Matter Expert 1	\$178.24
Senior Program Analyst	\$156.13
Administrative Support	\$74.15

All hourly rates have been verified by the Government, and the supporting contracts have been submitted.

LABOR CATEGORY DESCRIPTIONS AND QUALIFICATIONS

Subject Matter Expert

Summary

Recognized for achievements and expertise in the specific industry or subject matter.

Coordinates and manages the preparation of analyses, evaluations and recommendations for programs and system specifications.

Examples of General Responsibilities

1. Defines issues and develops plans and requirements.
2. Acts as consultant and advisor.
3. Assists in technology research and problem resolution.

Education and Experience Requirements

Subject Matter Expert	Education	Experience
I	Bachelor's Degree or Equivalent	10 – 12
II	Master's Degree or Equivalent	10 – 12

Senior Program Analyst

Summary

Performs analysis in support of engineering and technical programs and deliverables.

Examples of General Responsibilities

1. Performs independent analyses.
2. Defines techniques, conducts technical studies and drafts documentation. Edits functional descriptions, system specifications, user's manuals, special reports, or any other customer deliverables and documents.
3. Conducts systems analysis and integrates engineering solutions.
4. Conducts research and develops position papers

Education and Experience Requirements

Senior Program Analyst	Education	Experience
1	Bachelor's Degree or Equivalent	3 – 5

Administrative Support

Summary

Provides administrative support to technical and management-level personnel. Includes, but is not limited to, project administration, planning and coordination, documentation and briefing support, general office support, secretarial support, human resource support, and conference planning.

Examples of General Responsibilities

1. Coordinates and plans project / office administration and support.
2. Provides general office support, documentation support, project administration, administrative and secretarial support, and human resource support.
3. Supports project financial tracking and reporting requirements including project control and account resolution
4. Performs other administrative and support functions as assigned.

Education and Experience Requirements

Administrative	Education	Experience
I	High School or Equivalent	3 – 5

Substitutions for Educational Requirements

SPC recognizes that successful performance depends on having personnel with the right skills and experience. These skills and experience are acquired through a proper mix of education and professional experience. We have found that skills required to support advanced technology efforts and today's problems and tomorrow's challenges are not always supported by the traditional formal education and work experience combination. Therefore, we have incorporated substitution allowances between equivalent education and experience in order to provide the quality of services required by the customer at the most reason price. The following tables present substitution equivalencies for education and experience requirements.

Additional years of related experience may be substituted for degree requirements.

Degree Requirement	Equivalent Experience Substitution
<i>High School</i>	GED
<i>Associate</i>	High School plus two years additional related experience
<i>Bachelor's</i>	High school plus four years additional related experience or Associate's degree plus two years additional related experience
<i>Master's</i>	Bachelor's degree plus two years additional related experience or six years additional related experience
<i>Doctorate</i>	Bachelor's degree plus four years or Master's degree plus two years or eight years additional related experience

- Substitutions for Work Experience Requirements.

A related degree may be substituted for years of related work experience.

Degree	Equivalent Years of Experience
Bachelor's	Two
Master's	Four
Doctorate	Six

Instructions for submitting an electronic proposal (preferred):

The offeror may use <http://eoffer.gsa.gov> to submit their offer/proposal electronically. The electronic submission provides a complete proposal package validating data and attachments. GSA provides free digital certificates to promote the use of the eOffer electronic proposal website. Once a contract has been awarded, the offeror may use eMod to submit contract modifications as needed.

Instructions for submitting a paper proposal:

- The offeror must complete and return the SF1449 (signed copy), Vendor Response Document (this document), and the required/optional attachments.
- It is NOT necessary to return the solicitation document.
- By signing and submitting the SF1449, the offeror has read, understands, and agrees to the contract terms and conditions presented in Part III – Contract Terms and Conditions of the solicitation unless otherwise noted when the offer is submitted.

A completed paper proposal package must contain:

1. **Signed SF1449**
2. **Vendor Response Document**
3. **GSA required attachments**
4. **Offeror optional attachments**

NOTE: This Document is ONLY utilized if the offeror is submitting a paper offer/proposal! All information must be thorough, accurate, and complete or the processing of the proposal may be delayed.

OFFEROR INFORMATION:

Offeror's Name: System Planning Corporation

Offeror's DUNS: 06-201-9765

Offeror's Address: 3601 Wilson Boulevard
Arlington, VA 22201

Offeror's Phone #: (703) 351-8200

Offeror's Email : kwheelles@sysplan.com

Offeror's FAX : (703) 351-8410

OFFEROR'S POINTS OF CONTACT & AUTHORIZED NEGOTIATORS:**G-FSS-900-C CONTACT FOR CONTRACT ADMINISTRATION (JUL 2003)**

Offerors should complete paragraphs (a) and (b) if providing both domestic and overseas delivery. Complete paragraph (a) if providing domestic delivery only. Complete paragraph (b) if providing overseas delivery only.

The Contractor shall designate a person to serve as the contract administrator for the contract both domestically and overseas. The contract administrator is responsible for overall compliance with contract terms and conditions. The contract administrator is also the responsible official for issues concerning 552.238-74, Industrial Funding Fee and Sales Reporting (JUL 2003), including reviews of contractor records. The Contractor's designation of representatives to handle certain functions under this contract does not relieve the contract administrator of responsibility for contract compliance. Any changes to the designated individual must be provided to the Contracting Officer in writing, with the proposed effective date of the change

(a) Domestic:NAME Keith WheellesTITLE Vice President, Program DevelopmentADDRESS 3601 Wilson Boulevard, Arlington VAZIP CODE 22201TELEPHONE NO (703) 351-8783 FAX NO. (703) 351-8410E-MAIL ADDRESS kwheelles@sysplan.com

(b) Overseas: Overseas contact points are mandatory for local assistance with the resolution of any delivery, performance, or quality complaint from customer agencies. (Also, see the requirement in I-FSS-594, Parts and Service.) At a minimum, a contact point must be furnished for each area in which deliveries are contemplated, e.g., Europe, South America, Far East, etc.

NAME Keith WheellesTITLE Vice President, Program DevelopmentADDRESS 3601 Wilson Boulevard, Arlington VAZIP CODE 22201TELEPHONE NO (703) 351-8783 FAX NO. (703) 351-8410E-MAIL ADDRESS kwheelles@sysplan.com

K-FSS-1 AUTHORIZED NEGOTIATORS (MAR 1998)

The offeror shall, in the spaces provided below, fill in the names of all persons authorized to negotiate with the Government in connection with this request for proposals or quotations. (List the names, titles, telephone numbers and electronic mail addresses of the authorized negotiators.)

NAMES & TITLES	TELEPHONE NUMBERS	ELECTRONIC MAIL ADDRESSES
Keith Wheelles	(703) 351-8783	kwheelles@sysplan.com
Roy Smith	(703) 351-8646	rsmith@sysplan.com
Larry Myers	(703) 351-8205	lmyers@sysplan.com

GOODS & SERVICES:

The offeror must select one or more Special Item Numbers (SIN). Insert (Y/N) to indicate which SINs are being requested in this proposal or the offeror may delete all SIN(s) which are not being proposed in order to decrease the size of the Vendor Response Document. If a SIN is selected, the offer must contain all the requested information for that SIN. If SubSIN categories exist, at least one SubSIN category must be selected for each SIN.

Y 132 51 Information Technology Services - SUBJECT TO COOPERATIVE PURCHASING

Scope of Contract (552.238-78 Alternate I) select one of the following:

- Contractor will provide domestic and overseas delivery.
 Contractor will provide overseas delivery only.
 Contractor will provide domestic delivery only.

Enter a single NAICS which is expected to have a majority of the sales for this SIN (see Goods & Services in the Solicitation)? 541511

What is the offeror's total projected annual sales to the Government under this SIN for the contract base period (excluding optional contract renewals)?
\$ 500,000

If applicable, complete the following(552.211-78):
30 (Days) Contractor's normal delivery time.
20 (Days) Contractor's expedited delivery time.

SubSIN Categories:

FSC/PSC Class D301 ADP FACILITY MANAGEMENT
 Facility Management

FSC/PSC Class D302 ADP SYSTEMS DEVELOPMENT SERVICES
 Systems Development Services

FSC/PSC Class D306 ADP SYSTEMS ANALYSIS SERVICES
 Systems Analysis Services

FSC/PSC Class D307 AUTOMATED INFORMATION SYSTEM SVCS
 Automated Information Systems Services

FSC/PSC Class D308 PROGRAMMING SERVICES
 Programming Services

FSC/PSC Class D310 ADP BACKUP AND SECURITY SERVICES
 Backup and Security Services

FSC/PSC Class D311 ADP DATA CONVERSION SERVICES
 Data Conversion Services

FSC/PSC Class D313 COMPUTER AIDED DESGN/MFG SVCS
 Computer Aided Design Services

Computer Aided Manufacturing Services

FSC/PSC Class D316 TELECOMMUNICATION NETWORK MGMT SVCS
Y IT Network Management Services

FSC/PSC Class D317 AUTO NEWS, DATA & OTHER SVCS
Y Creation/Retrieval of IT Related Data Services

Y Creation/Retrieval of Other Information Services

Y Creation/Retrieval of IT Related Automated News Services

FSC/PSC Class D399 OTHER ADP & TELECOMMUNICATIONS SVCS
Y Other Information Technology Services, Not Elsewhere Classified

OFFEROR RESPONSES:

The following responses and regulations (contract clauses/solicitation provisions) contained within this solicitation must be responded to by the offeror (the provisions responded to on the ORCA website are not necessary here).

Disaster Recovery Purchasing Program

Does the offeror agree to voluntarily participate in the Recovery Purchasing Program as described in GSAR 552.238-80, "Use of Federal Supply Contracts by Certain Entities-Recovery Purchasing" in this solicitation?

Y Yes
___ No

Exceptions to Terms and Conditions

Does the offeror take exception to any of the Terms and Conditions (Contract Clauses) presented in Part III of the Solicitation Document?

Y No
___ Yes (If "Yes" is selected, the offeror must provide an attachment listing each contract clause and their exception. The exception the offeror are requesting will be negotiated with the GSA Contracting Official(s). Please title the attachment, "Exceptions to Terms and Conditions.")

Exceptions to ORCA Certs and Reqs (52.212-3)

The offeror verifies by submission of this offer that the representations and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications—Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference?

Y Yes
___ No (If "No" is selected, the offeror must submit an attachment listing the paragraph(s) which have changed and identify, after each paragraph, what has changed.) Please title the attachment, "Exceptions to Certs and Reqs – 52.212-3.")

Industrial Funding Fee - POC

Is the offeror's Point-of-Contact (POC) for the Industrial Funding Fee (IFF) different than the Primary Contract Administrator provided in Contact for Contract Administration G-FSS-900-C?

Y No
___ Yes (If "Yes" is selected, the offeror must provide an additional IFF POC here.)

Regulation Responses

Please enter response(s) as necessary for each regulation listed (If attachments are required for a response, please indicate so and document the title of the attachment which contains the response):

552.216-73 ORDERING INFORMATION (SEP 1999) (ALTERNATE II—SEP 1999)

- (a) In accordance with the Placement of Orders clause of this solicitation, the offeror elects to receive orders placed by GSA's Federal Supply Service (FSS) by either ___ facsimile transmission or X computer-to-computer Electronic Data Interchange (EDI).
- (b) An offeror electing to receive computer-to-computer EDI is requested to indicate below the name, address, and telephone number of the representative to be contacted regarding establishment of an EDI interface.

NAME Keith Wheelles

ADDRESS 3601 Wilson Boulevard, Arlington, VA 22201

TELEPHONE NUMBER (703) 351-8783

- (c) An offeror electing to receive orders by facsimile transmission is requested to indicate below the telephone number(s) for facsimile transmission equipment where orders should be forwarded.

FACSIMILE NUMBER(S)

- (d) For mailed orders, the offeror is requested to include the postal mailing address(es) where paper form orders should be mailed.

MAILING ADDRESS
System Planning Corporation, 3601 Wilson Boulevard
Arlington, VA 22201
Attention: Keith Wheelles

- (e) Offerors marketing through dealers are requested to indicate below whether those dealers will be participating in the proposed contract.

YES ___ NO ___

If "yes" is checked, ordering information to be inserted above shall reflect that in addition to offeror's name, address, and facsimile transmission telephone number, orders can be addressed to the offeror's name, c/o nearest local dealer. In this event, two copies of a list of participating dealers shall accompany this offer, and shall also be included in Contractor's Federal Supply Schedule pricelist.

552.232-82

CONTRACTOR'S REMITTANCE (PAYMENT) ADDRESS (MAY 2003)

- (a) Payment by electronic funds transfer (EFT) is the preferred method of payment. However, under certain conditions, the ordering activity may elect to make payment by check. The offeror shall indicate below the payment address to which checks should be mailed for payment of proper invoices submitted under a resultant contract.

PAYMENT ADDRESS
System Planning Corporation, 3601 Wilson Boulevard
Arlington, VA 22201
Attention: Keith Wheelles

- (b) Offeror shall furnish by attachment to this solicitation, the remittance (payment) addresses of all authorized participating dealers receiving orders and accepting payment by check in the name of the Contractor in care of the dealer, if different from their ordering address(es) specified elsewhere in this solicitation. If a dealer's ordering and remittance address differ, both must be furnished and identified as such.
- (c) All offerors are cautioned that if the remittance (payment) address shown on an actual invoice differs from that shown in paragraph (b) of this provision or on the attachment, the remittance address(es) in paragraph (b) of this provision or attached will govern. Payment to any other address, except as provided for through EFT payment methods, will require an administrative change to the contract.

Note: All orders placed against a Federal Supply Schedule contract are to be paid by the individual ordering activity placing the order. Each order will cite the appropriate ordering activity payment address, and proper invoices should be sent to that address. Proper invoices should be sent to GSA only for orders placed by GSA. Any other ordering activity's invoices sent to GSA will only delay your payment.

F-FSS-202-F DELIVERY PRICES (APR 1984)

Prices offered must cover delivery to destinations as provided below:

- (a) Direct delivery to consignee. F.o.b. inland point, country of importation (FAR 52.247-39). (Offeror to indicate countries where direct delivery will be provided.)
- (b) Delivery to overseas assembly point for transshipment when specified by the ordering office, if delivery is not covered under paragraph (a), above.
- (c) Delivery to the overseas port of entry when delivery is not covered under paragraphs (a) or (b), above.

Offerors are requested to furnish below the geographic area(s)/countries/zones which are intended to be covered.

GEOGRAPHIC AREA(S)/COUNTRIES/ZONES

F-FSS-202-G DELIVERY PRICES (JAN 1994)

(a) Prices offered must cover delivery as provided below to destinations located within the 48 contiguous States and the District of Columbia.

(1) Delivery to the door of the specified Government activity by freight or express common carriers on articles for which store-door delivery is provided, free or subject to a charge, pursuant to regularly published tariffs duly filed with the Federal and/or State regulatory bodies governing such carrier; or, at the option of the Contractor, by parcel post on mailable articles, or by the Contractor's vehicle. Where store-door delivery is subject to a charge, the Contractor shall (a) place the notation "Delivery Service Requested" on bills of lading covering such shipments, and (b) pay such charge and add the actual cost thereof as a separate item to his invoice.

(2) Delivery to siding at destinations when specified by the ordering office, if delivery is not covered under paragraph (a)(1), above.

(3) Delivery to the freight station nearest destination when delivery is not covered under paragraph (a)(1) or (a)(2), above.

(b) The offeror is requested to indicate below whether or not prices submitted cover delivery f.o.b. destination in Alaska, Hawaii, and the Commonwealth of Puerto Rico.

	Yes	No
Alaska		No
Hawaii		No
Puerto Rico		No

(c) When deliveries are made to destinations outside the contiguous 48 States; i.e., Alaska, Hawaii, and the Commonwealth of Puerto Rico, and are not covered by paragraph (b), above, the following conditions will apply:

(1) Delivery will be f.o.b. inland carrier, point of exportation (FAR 52.247-38), with the transportation charges to be paid by the Government from point of exportation to destination in Alaska, Hawaii, or the Commonwealth of Puerto Rico, as designated by the ordering office. The Contractor shall add the actual cost of transportation to destination from the point of exportation in the 48 contiguous States nearest to the designated destination. Such costs will, in all cases, be based upon the lowest regularly established rates on file with the Interstate Commerce Commission, the U.S. Maritime Commission (if shipped by water), or any State regulatory body, or those published by the U.S. Postal Service; and must be supported by paid freight or express receipt or by a statement of parcel post charges including weight of shipment.

(2) The right is reserved to ordering agencies to furnish Government bills of lading.

(d) Ordering offices will be required to pay differential between freight charges and express charges where express deliveries are desired by the Government.

ATTACHMENTS:

Required by GSA -

The following attachments are required to be submitted by the Offeror. Insert (Y/N) to indicate that the required attachment is submitted with the offer/proposal:

- Commercial Pricelist
- Production Point
- Descriptive Literature
- Offered Pricing
- Proposed EPA Mechanism (including supporting documentation)
- Organization Structure
- Discounting Policies (in CSP-I)
- Copy of ORCA Record
- Copy of CCR Record
- Past Performance Evaluation Report (D & B)
- Commercial Sales Practices Format

OPTIONAL (provided by the offeror, list as needed)

The following attachments are Optional to be submitted by the Offeror. Insert (Y/N) to indicate that the optional attachment is submitted with the offer/proposal:

- Subcontracting Plan (If Large Business)
- Letters of Supply
- Professional Services Experience
- Labor Category Descriptions (see Commercial Pricelist)
- Authorized Dealer(s) Information
- Training Course Descriptions
- Compensation Plan For Professional Employees
- Solicitation Exceptions
- Pricing Support (Invoices)
